

Policy for

**INSTITUTIONAL ETHICS
SIDDHARTH UNIVERSITY, KAPILVASTU**



**SIDDHARTH UNIVERSITY, KAPILVASTU,
SIDDHARTHNAGAR, UTTAR PRADESH, 272202**

Ethical Guidelines in Research to be followed in Siddharth University, Kapilvastu, Siddharth Nagar, Uttar Pradesh

It is essential that research adheres to ethical norms and guidelines since these promote values that are fundamental to collaborative work, such as trust, accountability, mutual respect, and fairness, as well as research goals like knowledge, truth, and error avoidance. In research, coordination and collaboration between multiple individuals from different institutions and disciplines are crucial. In addition to ensuring accountability, ethical guidelines support research by increasing public support. Finally, a significant portion of research norms uphold other moral and social values that are just as significant, such as animal welfare, human rights, social responsibility, public health and safety, and legal compliance. Various government agencies have defined guidelines for conducting research based on the subject matter and research area. These guidelines are available on the websites of these agencies. All researchers at Siddharth University Kapilvastu, and its affiliated colleges are obligated to abide by the guidelines' description of research ethics.

1. **Biomedical Research on Human Participants:** To improve scientific understanding and develop medications, vaccines, diagnostic tools, supplies, and materials that can improve human health, clinical research is necessary. Informed consent, voluntariness, non-exploitation, confidentiality, accountability, and transparency are the guiding principles of research involving human subjects. Therefore, to safeguard volunteers participating in clinical trials, or basic or applied biomedical, health or socio behavioural research and maintain the integrity of the research, ethical guidelines are set forth for clinical research involving human subjects. The Indian government's Indian Council of Medical Research (ICMR) has established the ethical standards for the conduct of biomedical and health research. The National Ethical Guidelines for Biomedical and Health Research involving Human Participants, 2017 edition, provides guidance on addressing challenges brought up by newly emerging ethical issues. The Siddharth University will constitute an Institutional Ethics Committee for Biomedical Research on Human Participants (IEC) which will examine and approve all the proposals related to the subject. The composition IEC will be as follows:
 - a. Chairperson (A well respected person from any background with prior experience of having served/serving in Ethics Committee)

- b. Member Secretary (Should be staff member of the institution; have knowledge of clinical research and ethics)
- c. Basic Medical Scientist (Medical and non-medical person with qualification in basic medical sciences/ Pharmacologist).
- d. Clinicians (s) (should be individuals with recognized medical qualification, expertise and training).
- e. Legal expert (s) (affiliated/non-affiliated)
- f. Social Scientist/philosopher/ethicist/theologian (affiliated/non-affiliated)
- g. Lay persons(s): Involved in social and community welfare activities.

The guidelines for above mentioned subject can be found at:

https://ethics.ncdirindia.org/asset/pdf/ICMR_National_Ethical_Guidelines.pdf

2. **Working with Laboratory Animals:** In India, the Committee for the purpose of Control and Supervision on Experiments on Animals (CPCSEA), has laid down guidelines to assure quality maintenance and human care of laboratory animals while conducting scientific experiments. These guidelines establish rules for the proper acquisition, quarantine, and rearing of laboratory animals. Siddharth University will constitute an Institutional Animal Ethics Committee (IAEC) which will examine and approve all the proposals of research involving animals. The composition of IAEC will be as follows:

- a. A biological Scientist
- b. Two scientists from different biological disciplines.
- c. Veterinarian involved in care of animals.
- d. Scientist-In-charge of Animal House Facility.

The guidelines for above mentioned subject can be found at:

https://ccsea.gov.in/Content/54_1_ACTS,RULESANDGUIDELINES.aspx

and www.cpcsea.com

3. **Working with Chemicals:** The Bureau of Indian Standards, Govt. of India, recommends a code of safety for all chemical laboratories in India. Guidelines are provided for recognizing potential chemical hazards and taking corrective actions to minimize accidents as quickly as possible. Every researcher at the Siddharth University, Kapilvastu, Siddharth Nagar is expected to follow the guidelines, especially when working with hazardous chemicals. To

ensure safe working and proper implementation BIS guidelines Siddharth University will constitute a Institutional Chemical Safety Committee (ICSC). The composition of ICSC will be as follows:

- a. Chairman (Head of Chemistry Department)
- b. Vice chancellor Nominee (Professor from other than Science Faculty)
- c. Nominated members (One member from each department of Science faculty)
- d. Research supervisor (s)

The guidelines for above mentioned subject can be found at:

<https://images10.newegg.com/UploadFilesForNewegg/itemintelligence/Pacon/is.4209.19871453376681588.pdf>

4. Radiation Safety:

These guidelines set by the Department of Atomic Energy, Govt. of India, apply to practices adopted and interventions applied while working with radiation sources in Indian laboratories. They ensure that the ionizing radiation and nuclear energy does not cause any risk to the health of researcher and the environment. Close monitoring by institutional radiation safety committee helps in ensuring compliance to these guidelines so that the exposure to all sources of ionizing radiation should be 'as low as reasonably achievable'. Siddharth University will be constitute a Institutional Radiation Safety Committee (IRSC) as per UGC guidelines for universities, research institutions and colleges for procurement, storage, usages and disposal of radioactive and other hazardous materials and chemicals (D.O. F. 10-1/2010 (CPP-II) dated 07/09/2011), which will examine and approve all the proposals of research involving radiation safety issues. The composition of IRSC will be as follows:

- a. Radiation Safety Officer (RSO): Who can be a faculty with experience in radiation field and get designated as RSO by AERB (Atomic Energy Regulatory Board) on recommendation of the institution.
- b. Supervisor (s)/ Research Guide
- c. Users: each person working with radioactive materials (Research Scholar/ Ph.D Students/Lab Staff)

The detailed guidelines on the above-mentioned subject can be found at:

<https://www.aerb.gov.in/index.php/english/regulatoryfacilities/radiationfacilities/application-in-medicine/nuclear-medicine1>

5. **Recombinant DNA Technology and Bio-contaminants:** The most effective way to introduce genes or related materials in microorganisms, plants, and animals is through recombinant DNA technology. Recombinant DNA technology is the most popular method of introducing gene or related material in microorganism, plants, and animals. Department of Biotechnology has given guidelines for research work in this area. Siddharth University will constitute an Institutional Bio-safety Committee (IBSC) which will examine and approve all the proposals of research involving recombinant DNA Technology and Bio-contaminants. The composition of IBSC will be as follows:

- a. Head of Institution
- b. Scientist engaged in recombinant-DNA work.
- c. Medical doctor
- d. A nominee of the Department of Biotechnology

The detailed guidelines on the above-mentioned subject can be found at:

https://ibkp.dbtindia.gov.in/DBT_Content_Test/CMS/Guidelines/20181115134719867_Regulations-Guidelines-for-Reocminant-DNA-Research-andBiocontainment-201



**SIDDHARTH UNIVERSITY KAPILVASTU,
SIDDHARTH NAGAR**

POLICY FOR
ACADEMIC CODE OF CONDUCT

ACADEMIC CODE OF CONDUCT FOR FACULTIES

This code of institutional ethics is applicable on all members of the Siddharth University, Kapilvastu and affiliated colleges/institutes including the following:

I. Teaching Faculties and their Duties & Responsibilities:

The responsibility of shaping young people's minds has been placed in the hands of the education sector. As part of their duties to the teaching profession, educators will work to uphold the vision and mission of Siddharth University and to show, encourage, and direct students in the noble pursuit of learning. The profession also demands that the teacher be calm, patient, communicative by temperament, and agreeable in disposition. These are the national objectives of education that have already been set down and which he/she should aim to inculcate among students.

Faculties would:

- Respect the university's ideals, vision, and mission as well as its acts, statutes, and ordinances.
- Cooperate and help with the execution of tasks related to the university's and college's educational responsibilities, such as helping in admission process, helping administration in proper conduction of colleges and university examinations, which includes supervision, invigilation, and evaluation.
- Maintain the responsible behaviour and mannerisms that the community expects of them.
- Handle their personal matters with dignity due to of their profession.
- Make an effort to continuously advance professionally via research and academic activities.
- Participate in professional gatherings, seminars, conferences, etc. to provide their free and honest opinion towards the advancement of knowledge.
- Sustain active membership in professional associations and use them as a means of advancing their career and knowledge.
- Fulfil their responsibilities in the form of research, teaching, tutorials, practical, seminars, and other assignments conscientiously and devotedly.
- Discourage and refrain from engaging in unethical behaviour, such as plagiarism, in teaching and research.
- Participate in extracurricular and co-curricular activities, including community service.

II. Faculties and Students

Faculties would

- Give students the freedom and respect to voice their opinions.
- Treat students fairly and impartially, considering their physical attributes, gender, political, economic, social, or religious beliefs.
- Acknowledge that every kid is unique in their aptitude and talents and try to satisfy those needs.
- Motivate students to enhance their academic performance, grow, overall personality and simultaneously make a positive impact on the community.
- Focus solely on the student's accomplishment when determining merit.
- Be available to students beyond official hours, offering assistance and guidance without expecting financial or other benefits.
- Assist students in comprehending the country's history and culture.
- Avoid pushing students to act out against other students, faculty members, or the administration.

III. Faculties and Colleagues

Faculties would

- Follow the same standards of behaviour for other professionals as they would like to be observed.
- Be considerate to other educators and provide support for professional development.
- Avoid bringing baseless accusations against co-workers before higher authorities.
- Avoid letting caste, creed, religion, race, or sexual orientation influence their professional endeavours.

IV. Faculties and Authorities

Faculties would

- Discharge their professional responsibilities in accordance with the rules currently in effect and adhere to the protocols appropriate to the profession while taking action to change any regulations that are detrimental to their professional interest through their own institutional bodies and/or professional organisations.
- Refrain from taking on any other jobs or commitments, such as private tutoring and coaching sessions, that are likely to conflict with their professional responsibilities.

- Participate in the university's policy-making process by accepting different offices and carrying out any duties that these offices may require.
- Work together with the authorities to improve the quality standards of University while keeping the profession's dignity and interests in mind.
- Refrain from taking time off unless necessary and, if possible, notify in advance, bearing in mind their specific obligation to finish the academic schedule.
- Give and expect appropriate notice before a change of position occurs.

V. Faculties and Non-Teaching Staff:

Faculties would

- Regard the non-teaching staff as equal partners in a cooperative endeavour.
- Assist in the operation of joint staff councils that include both non-teaching and teaching staff.

VI. Faculties and society:

Faculties would

- Recognise that education is a public service and strive to keep the public informed of the educational programmes that are being provided or offered.
- Work to improve education in the community and strengthen the community's moral and intellectual life.
- Be aware of social problems and take part in resolving such issues through educational means as would be conducive to the progress of society and hence the country.
- Perform the duties of citizenship and participate in community activities.
- Refrain from taking part in or subscribing to or assisting in any such activities, that would tend to promote feeling of hatred or enmity among different communities, religions, or linguistic groups, but actively work for national integration.

ACADEMIC CODE OF CONDUCT FOR STUDENTS

Siddharth University, Kapilvastu Siddharth Nagar situated in rural area of Uttar Pradesh which harbours students of diverse demographic profile and therefore offers a range of academic and professional disciplines. The University is committed to provide quality holistic education focussed on developing competencies of students and inculcate values for sustenance and welfare of humanity. Henceforth, the students should follow the defined norms to maintain a learning environment that promulgates well-being of all stakeholders and uphold the dignity of the university.

- Students should follow all the regulations set by the university for different activities and maintain decorum through appropriate behaviour.
- Students must follow the path of honesty, discipline, and lawful conduct.
- Every student should read and follow the instructions for entry to the university premises, use of library and other facilities meant for students.
- Every student should wear ribboned identity card every day while on campus.
- Students must help to keep the campus neat and clean.
- Students should not harm or damage the property of the university.
- Every Student should not indulge in any activity that is detrimental to the safety of others.
- Boys should not go inside girls' common room without permission and vice versa.
- Ragging is completely prohibited and is a serious punishable offense and hence students should not indulge in any kind of ragging or activities leading to harassment of other fellow students.
- The students participating and representing the university in activities organized by other institutions should, adhere to the norms of the respective host institution and should not indulge in any activity that could defame the university.
- Students should have respectful behaviour towards teachers and staff of the university.
- Students are expected to adhere to the timetable for attending the lectures and practicals.
- The University rules require a minimum of 75% attendance of the total lectures/ tutorial and practical's failing which the student shall not be permitted to sit for the University examination.
- Application for leave is to be made in advance and submitted to the respective Head of the Department.

- Students getting admission under in ECA/Sports quota shall be granted exemption in percentage of minimum attendance as per the university norms.
- Use of mobile phone during the lecture is strictly prohibited.
- In examination or other assessment process, decorum is to be maintained and the students should not indulge in copying or use of other malpractices. Any such activity is punishable as per the norms of the university.
- Hostel students must follow the hostel rules.
- For any breach of rules/guidelines, the assigned committee shall investigate the case and the suitable disciplinary action shall be taken. The punishment may be warning/ restriction / expulsion/ monetary penalty/ suspension or ineligibility for readmission.